

# Public Document Pack

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20 May 2021

Dear Member,

## **County Council - Friday, 21 May 2021**

Please find enclosed the following documents for consideration at the meeting of the County Council on Friday, 21 May 2021 which were unavailable when the agenda was published.

<b>Agenda No</b>	<b>Item</b>
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<b>7.</b>	<b>Review of Proportionality</b> (Pages 3 - 4)
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The proportionality results are now available.

<b>8(b)</b>	<b>Notification of Cabinet Members and Advisers to Cabinet Members</b> (Pages 5 - 10)
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Notification has now been made by the Leader Designate

<b>9.</b>	<b>Appointments to Committees</b> (Pages 11 - 16)
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The Committee nominations are now available

Yours sincerely

Tony Kershaw  
Director of Law and Assurance

**To all members of the County Council**



## Proportionality Results

- 1** A table showing the number of seats on committees using the formula outlined in the proportionality report is set out below. As the Green, Local Alliance and independent members are entitled to four seats between them, they have been consulted and have agreed the proposed allocation below.

### Proposed proportionality

Committee	Places	Con	Lib Dem	Lab	Grn	LA	Ind
Performance and Finance	15	11	2	2	0	0	0
Children and Young People's Services	12(16†)	8	2	2	0	0	0
Environment and Communities	12	8	2	2	0	0	0
Fire & Rescue Service	7	5	1	1	0	0	0
Health and Adult Social Care	12(19†)	8	2	2	0	0	0
Planning and Rights of Way	13	9	1	1	1	0	1
Regulation, Audit and Accounts	7	5	1	1	0	0	0
Governance	9	6	2	1	0	0	0
Standards	9	6	1	0	0	1	1
<b>Allocation of seats</b>	<b>96</b>	<b>66</b>	<b>14</b>	<b>12</b>	<b>1</b>	<b>1</b>	<b>2</b>

† Indicates the number of voting members on the committee, including non-elected co-opted members.

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### Background papers

None

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## Notification of Appointment of Cabinet Members

The Leader designate's intended appointments of Cabinet Members and their portfolios for the ensuing year.

Portfolio	Cabinet Member
Leader	Paul Marshall
Adults Services	Amanda Jupp
Children and Young People (Lead Member for Children)	Jacquie Russell
Community Support, Fire and Rescue	Duncan Crow
Environment and Climate Change (Deputy Leader)	Deborah Urquhart
Finance and Property	Jeremy Hunt
Highways and Transport	Joy Dennis
Learning and Skills	Nigel Jupp
Public Health and Wellbeing	Bob Lanzer
Support Services and Economic Development	Steve Waight

## Notification of Cabinet Portfolios – May 2021

### Collective Responsibilities

The collective responsibilities of the Cabinet are as follows:

- Co-ordinating priorities and policies across the County Council
- Assurance and performance management of Council Plan and budget (Revenue and capital)
- Development of future Council Plan and the budget, policies and programmes to achieve it
- Ensuring value for money and co-ordinated external bidding
- Climate Change Strategy
- The West Sussex Economy
- Co-ordinating communications, lobbying
- Customer service and providing a focus for community leadership
- Ensuring co-ordinated and effective partnership working
- Representing and promoting the reputation of the County Council
- Ensuring sound democratic systems, effective scrutiny and local member engagement
- Fire and Rescue Authority functions except where delegated to the relevant Cabinet Member or Chief Fire Officer.

The Cabinet shall meet to debate matters of corporate importance, significant cross-portfolio matters and other matters of significance for the County Council's responsibilities for the people of West Sussex as it may determine and shall take decisions on areas of collective responsibility or in relation to decisions within individual portfolios as indicated in the Forward Plan of key decisions.

All decisions about finance, property and support services are taken in consultation with the relevant Cabinet Member or as part of collective decision making.

A number of the specific responsibilities for particular cabinet members, as set out below, will be discharged in consultation with the Leader or another cabinet member as specified.

### **Leader of the Council**

The following functions are allocated to the Leader of the Council:

- to chair meetings of the Cabinet and oversee the preparation of business for its consideration.
- to indicate to the Chief Executive and executive directors the priorities and programmes of the Cabinet and majority party, and their likely reaction to new policies or projects.
- to be the principal political spokesman for the County Council at internal and external meetings.
- to decide matters on behalf of another cabinet member if he or she is unwell, out of the county, has an interest in a matter under consideration, or is otherwise unable to act, or in the Leader's absence, to nominate the Deputy Leader or another cabinet member to do so.
- to have responsibility for the following portfolio areas:
  - Strategic Political Direction
  - Policy and Strategy
  - Communications and lobbying activity
  - Partnerships including locally, SE7 and CCN
  - Economy (supported by Cabinet Members on some specifics)

### **Deputy Leader of the Council**

To undertake the functions of the Leader of the Council in the absence of the Leader where the business cannot await the return of the Leader due to urgency or to the compelling interests of the Council or when specifically requested by the Leader to do so, within the scope and limitation set out below.

Acts as the Leader in key partnership roles in relation to the Economy Portfolio

#### **Scope:**

- To chair meetings of the Cabinet.
- To act for the Leader at meetings of the Council or any of its committees, sub-committees or other member meetings which the Leader is expected or required to attend.

- To act for the Leader at any external meetings or meetings with partners or other scheduled events to which the Leader is requested or invited to attend.
- To make, when urgently required, appointments to the Council's Executive or decisions related to such appointments and the allocation of cabinet portfolios.
- To take executive decisions relating to the Leader's portfolio or on matters reserved to the Leader or which would otherwise fall to the Leader.

#### **Limitation:**

- Not to take any decision on the Council's business, or to attend any meeting on behalf of the Leader, and not to receive information on any matter, which has been identified by the Leader as the responsibility of another member or members of the Executive.

#### **Adults Services**

- Adults' Social Care services
- Safeguarding
- Health integration
- NHS Partnerships (working with Cabinet colleagues)
- Voluntary and Community Sector
- Domestic Abuse

#### **Children and Young People (and statutory Lead Member for Children)**

- Children's Social Care and Safeguarding
- Youth Services
- Youth Justice
- Early Help Services
- Children's Health – Public Health
- Education, Schools and Adult Skills (discharged through the Cabinet Member for Learning and Skills)

#### **Community Support, Fire and Rescue**

##### **Support to Communities:**

- Libraries and Archives
- Registration Services
- Coroner and Mortuary
- Community Safety and Police Liaison
- Trading Standards
- Refugees, Gypsy, Roma and Travellers
- Community Engagement and Support
- Linked with Parish and Town Councils
- Voluntary Sectors

##### **Fire and Rescue**

- Fire & Rescue Service
- Emergencies and Resilience

### **Environment and Climate Change (Deputy Leader)**

- Climate Change/Carbon Net Zero
- Waste and Recycling Strategy
- Energy
- South Downs National Park and AONBs
- Coast and Countryside and Rural Economy
- Minerals and Strategic Planning
- Flood prevention
- Rights of Way

### **Finance and Property**

- Finance including Revenue and Capital Programme
- Pensions
- Treasury and Investment Management
- Property, Assets and Facilities Services
- Procurement

All decisions involving finance and property to be taken in consultation with this Cabinet Member

### **Highways and Transport**

- Highways
- Transport Planning
- Strategic Transport (including engagement with Transport for the South East)
- Transport and Infrastructure including support for Public Realm and Town Centre Regeneration
- Railway and Public Transport Liaison
- All aspects of Cycling

### **Learning and Skills**

- Adult Skills and Learning, Further and Higher Education, apprentices
- Post 16 Skills partnership
- Schools including schools place planning, Schools Forum and schools Capital Programme
- Special Educational Needs

### **Public Health and Wellbeing**

- Public Health (in consultation with the Cabinet Members for Adult Services and Children and Young People for relevant business)
- Wellbeing in the community
- Health partnerships

### **Support Services and Economic Development**

- Business Planning and effective business infrastructure and corporate resources
- Human Resources
- Legal Services
- Democratic and Member Services
- IT and Information
- Digital/Broadband



- Communications Services
- Economy and representations (working with Leader)

**Tony Kershaw**

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**Background Papers**

None

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## Nominations for Committees – May 2021

(excluding non-Council members)

### Scrutiny Committees

**Note:** Council will be asked to waive Standing Order 2.15A which sets out that the chairmen and vice-chairmen of scrutiny committees will be appointed by the first meeting of each committee. Instead it is proposed that appointments to those positions should be made by the Council to run until the first meeting of each committee when the process set out in Standing Orders for appointments by the Committees will be followed. Making interim appointments will assist in preparations for the first meetings of the committees.

Name	No. of members	Members	Substitutes
Children and Young People's Services	12	Cllr Baldwin Cllr Bennett Cllr Burgess Cllr Charles Cllr Cherry Cllr Cornell Cllr Hall Cllr Hillier (Chairman) Cllr Linehan (Vice-Chairman) Cllr Mercer Cllr Smith Cllr Sparkes	Cllr Chowdhury Cllr Lord 1 Con vacancy
Environment and Communities	12	Cllr Albury Cllr Baxter Cllr Britton (Chairman) Cllr Greenway Cllr Kenyon Cllr Markwell Cllr McDonald Cllr Milne Cllr Oakley (Vice-Chairman) Cllr Oppler	Cllr Ali Cllr B Cooper Cllr O'Kelly

Name	No. of members	Members	Substitutes
		Cllr Payne Cllr Quinn	
Fire & Rescue Service	7	Cllr Boram (Chairman) Cllr Charles Cllr Dunn Cllr Milne Cllr Pendleton (Vice-Chairman) Cllr Richardson Cllr Turley	Cllr Oppler Cllr Oxlade 1 Con vacancy
Health and Adult Social Care  *Two nominations for Chairman	12	Cllr Atkins Cllr Bence (Vice-Chairman) Cllr A Cooper Cllr B Cooper Cllr Forbes Cllr McGregor Cllr Nagel Cllr O'Kelly Cllr Patel Cllr Pudaloff Cllr Wall (nominated for Chairman)* Cllr Walsh (nominated for Chairman)*	Cllr Burgess Cllr Cornell Cllr Joy
Performance and Finance	15	Cllr Burrett (Vice-Chairman) Cllr Boram Cllr Britton Cllr B Cooper Cllr Condie Cllr Elkins Cllr Evans Cllr Hillier Cllr Lord Cllr Montyn (Chairman) Cllr Nagel	Cllr Baxter Cllr Walsh 1 Con vacancy

<b>Name</b>	<b>No. of members</b>	<b>Members</b>	<b>Substitutes</b>
		Cllr Pendleton Cllr Sparkes Cllr Turley Cllr Wall	

### **Non-executive committees**

<b>Name</b>	<b>No. of members</b>	<b>Members</b>	<b>Other members</b>
Governance Committee	9	Cllr Baxter Cllr Bradbury (Chairman) Cllr Burrett Cllr A Jupp Cllr Lord Cllr Marshall Cllr O'Kelly Cllr Waight Cllr Wickremaratchi (Vice-Chairman)	Not applicable
Pensions Committee	7	Cllr Baxter Cllr Condie Cllr J Dennis Cllr Elkins Cllr Hunt (Chairman) Cllr N Jupp Cllr Urquhart	Not applicable
Planning and Rights of Way Committee	13	Cllr Ali Cllr Atkins (Vice-Chairman) Cllr Burrett (Chairman) Cllr Duncton Cllr Gibson Cllr Hall Cllr Joy Cllr McDonald	Substitutes: Cllr Boram Cllr Cherry Cllr Forbes Cllr Kenyon Cllr Magill Cllr Markwell Cllr Turley

<b>Name</b>	<b>No. of members</b>	<b>Members</b>	<b>Other members</b>
		Cllr Montyn Cllr Oakley Cllr Patel Cllr Quinn Cllr Sharp	Cllr Wickremaratchi
Regulation, Audit and Accounts	7	Cllr Boram (Vice-Chairman) Cllr B Cooper Cllr N Dennis (Chairman) Cllr Greenway Cllr Magill Cllr Montyn Cllr Wall	Not applicable
Staff Appeals Panel	18	Cllr Bence Cllr Britton Cllr Bradbury Cllr Burrett Cllr A Cooper Cllr Duncton Cllr Johnson Cllr Linehan Cllr Lord Cllr Mercer Cllr Mitchell Cllr Patel Cllr Wall Cllr Walsh Cllr Wickremaratchi 3 vacancies	Not applicable
Standards Committee	9	Cllr Bradbury (Chairman) Cllr Burrett Cllr Cherry Cllr Gibson	Not applicable

Name	No. of members	Members	Other members
		Cllr Johnson Cllr Kenyon Cllr A Jupp Cllr Sparkes Cllr Wickremaratchi (Vice-Chairman)	

### Informal Panels and Groups

Name	No. of members	Members	Other members
Corporate Parenting Panel	7	Cllr Bennett Cllr Burgess Cllr Linehan Cllr Lord Cllr Oxlade (Vice-Chairman) Cllr Russell (Chairman) Cllr Sparkes	Not applicable
Electoral Review Panel	10	Cllr Boram Cllr Bradbury Cllr Cherry Cllr Crow Cllr N Dennis Cllr Markwell Cllr Mitchell Cllr Oakley Cllr Waight 1 Lab vacancy	Not applicable
Foster Panel (North) *2 nominations	1	Cllr Chowdhury* Cllr Linehan*	Not applicable
Foster Panel (South East) *2 nominations	1	Cllr Chowdhury* Cllr Hall*	Not applicable

<b>Name</b>	<b>No. of members</b>	<b>Members</b>	<b>Other members</b>
Foster Panel (South West) *2 nominations	1	Cllr Chowdhury* Cllr Oppler*	Not applicable
Member Development Group	10	Cllr Cherry Cllr A Cooper Cllr McGregor Cllr Mercer Cllr Nagel Cllr Oxlade Cllr Sparkes Cllr Waight Cllr Wickremaratchi 1 Con vacancy	Not applicable
Prop-Co Panel	5	Cllr Baxter Cllr Joy 3 Con vacancies	Not applicable
Safeguarding Adults Member Reference Group	3	Cllr Chowdhury Cllr A Jupp Cllr O'Kelly	Not applicable
Treasury Management Panel	5	Cllr Condie Cllr B Cooper Cllr Dunn Cllr J Dennis Cllr Hunt (Chairman)	Not applicable